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# *Minutes of the Borough Council Zelienople, PA*

9/12/2022

7:30 PM Council-Regular

MasterID:

729

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The September 12, 2022, Council Meeting of the Zelienople Borough Council was called to order at 7:33 PM by Council President Mary Hess in the Council Chambers located at 111 W New Castle St., Zelienople PA 16063. This meeting was held in an in-person environment as well as remotely through the WebEx technology due to the coronavirus pandemic situation and to comply with the safety of all concerned and to allow for offsite participation. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendance were Council Members Mary Hess, Andrew Mathew III, Gregg Semel, Marietta Reeb, Doug Foyle, and Mayor Thomas Oliverio. Council Members Ralph Geis and Allen Bayer did not attend.

Also, in attendance were Borough Manager Don Pepe, Police Chief James Miller, Borough Solicitor Bonnie Brimmeier, and Borough Engineer Tom Thompson. Public Works Director Chad Garland attended remotely.

## PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Marietta Reeb

## VISITORS:

In Person: Dan Fritch, Mike Sosak, Carol Sosak, and Dayna Walkditz

Remotely: None

2021 Volunteer of the Year Award presented to Jen Semel

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## PUBLIC COMMENT:

None

## CONSENT AGENDA:

A motion was made by Mr. Mathew, seconded by Mrs. Reeb, to approve:

- Minutes of the August 29, 2022, Council Meeting.
- Transfer of Funds, \$150,000.00 from the Electric Fund to the General Fund, if needed.
- Acknowledge Receipt of Summary Budget Report.

Motion carried 5-0.

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## OLD BUSINESS:

None

## NEW BUSINESS:

CONSIDER ACCEPTANCE OF THE BILLS TO BE PAID FOR THE MONTH OF SEPTEMBER IN THE AMOUNT OF \$763,351.19

A motion was made by Mr. Semel, seconded by Mr. Foyle to accept, and approve the "Bills to Be Paid" report for September in the amount of \$763,351.19.

Motion carried 5-0.

CONSIDER REQUEST FROM THE ZELIENOPLE LIONS CLUB TO HOLD THE ANNUAL HALLOWEEN PARADE ON THURSDAY, OCTOBER 27, 2022

A motion was made by Mr. Foyle, seconded by Mrs. Reeb, to approve the Special Event Permit Application – Halloween Parade to be held Thursday, October 27, 2022 at 6:30 PM in Downtown Zelienople (High Street, Beaver Street, Main Street, and New Castle Street) and apply for a PA DOT parade permit on their behalf provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws.

There should be three conditions that the Lion's Club cooperation is requested:

1. It is imperative that the Lion's Club coordinate this event with the Zelienople Business Association and their Thursday Night Open Air Market program.
2. The Lions Club must also coordinate with the Borough Street Department and all Emergency Services
3. The Lion's Club is responsible to advise all parade participants that throwing candy from vehicles or from the street is strictly prohibited, participants may distribute candy by walking alongside of the curbs and handing it out to spectators.

The Lion's Club is responsible that all conditions are followed for this event.

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They are requesting that Main Street is closed during the whole duration of the event. There will be possible parking restrictions on Main Street between Beaver and New Castle.

The Borough will apply for the parade permit from PA DOT on their behalf.

Motion carried 5-0.

CONSIDERATION TO SET TRICK OR TREAT TO BE ON OCTOBER 31, 2022 FROM 6:00 PM TO 8:00 PM

A motion was made by Mr. Mathew, seconded by Mrs. Hess, to set Trick or Treat night for Monday, October 31, 2022 from 6:00 PM to 8:00 PM.

Motion carried 5-0.

2023 Minimum Municipal Obligation – Police Pension Plan

A motion was made by Mr. Mathew, seconded by Mr. Semel, to acknowledge receipt of the 2023 MMO for the Police Pension Plan in the amount of \$142,982.

Mockenhaupt has provided us with the 2023 Minimum Municipal Obligation (MMO) calculation for the Police Pension Plan. The calculation was completed using the actuarial data from the January 1, 2021, valuation as well as data supplied regarding 2022 earnings. It is based upon wages for 9 active participants. The 2023 MMO calculation for the Police Plan is \$142,982. This is an increase of \$4,248 over the 2022 MMO which is \$138,734. The 2023 MMO amount will be what is required to be budgeted as an expense in the 2023 budget. The State Aid which is received in September/October of this year will be applied towards the 2022 MMO.

By law, the MMO must be submitted to the Council by the end of September and so noted in the Minutes.

Motion carried 5-0.

2023 Minimum Municipal Obligation – Non-Uniformed Pension Plan

A motion was made by Mrs. Reeb, seconded by Mr. Foyle, to acknowledge receipt of the 2023 MMO for the Non-Police Pension Plan in the amount of \$63,781.

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Mockenhaupt has provided us with the 2023 Minimum Municipal Obligation (MMO) calculation for the Non- Police Pension Plan. The calculation was completed using the actuarial data from the January 1, 2021, valuation as well as data supplied regarding 2022 earnings. It is based upon wages for 17 active participants. The 2023 MMO calculation for the Non-Police Plan is \$63,781. This is a decrease of \$46,682 over the 2022 MMO which is \$110,463. The 2023 MMO amount will be what is required to be budgeted as an expense in the 2023 budget. The State Aid which is received in September/October of this year will be applied towards the 2022 MMO.

By law, the MMO must be submitted to the Council by the end of September and so noted in the Minutes.

Motion carried 5-0.

## CONSIDER CURB CUT REQUEST FOR 202 MCKIM STREET

A motion was made by Mrs. Reeb, seconded by Mr. Foyle, to approve the request from Carol Schneider for a curb cut at 202 McKim Street. The cost will be borne by the homeowner making the request.

The property owner is asking for the curb cut for driveway access to the garage. The parcel was previously an undeveloped lot where construction of a residential structure has taken place and the driveway access is needed. The request is similar to other parcels in the neighborhood. The curb cut width is 18 feet, which is within Borough requirements.

This has been reviewed by Chad Garland and Jason Sarver, their recommendation is to allow the homeowner the curb cut. Driveway details, required curb and apron will need to be followed per the Public and Private Improvements Code and will be provided in the response.

Motion carried 5-0.

## OTHER BUSINESS:

Mayor Oliverio announced that the next Butler County Boroughs Association meeting is on October 20th and asked to have Cindy send council invite.

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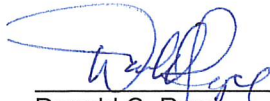
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Being no further business, President Hess closed the meeting at 7:53 PM.

ATTEST:



Donald C. Pepe  
Borough Manager



Mary E. Hess  
Council President

Approved by me this 26th day of September 2022.



Thomas M. Oliverio  
Mayor